



भारत सरकार  
रक्षा मंत्रालय  
रक्षा लेखा नियंत्रक, गुवाहाटी  
GOVERNMENT OF INDIA  
MINISTRY OF DEFENCE  
CONTROLLER OF DEFENCE ACCOUNTS, GUWAHATI



Tel. 0361-2640394/2641142

Udayan Vihar, Narangi, Guwahati- 781171

Mail: cda-guw@nic.in

Fax. 0361-2640204/2640810/2641143

### CIRCULAR NO. 25

No. AN/III/019/OIT/2022-2023/Vol-XIII

Date: 28/02/2022

To,

The Officer-in-Charge,  
(All offices)

Subject: Assessing and regularization of Income Tax for the FY 2022-2023 (AY 2023-2024): DAD

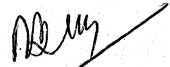
\*\*\*\*\*

For the purpose of assessing and deduction of Income Tax for the FY 2022-2023 (AY 2023-2024) all the officers and staff are requested to submit a "Self Declaration" stating the module of tax deduction ('existing tax regime' and 'new tax regime') chosen.

Where the official chooses tax deduction as per OLD module, the "Self Declaration" must reflect a summary of all the savings details like Insurance Premium, NSC, infrastructure bonds, rent paid, HBA interest and exemption as applicable to Scheduled Tribes based on individual's financial savings planning for the FY 2022-2023. Income tax for the whole Financial Year will be calculated accordingly by this office for the purpose of deduction of Income Tax. However, the proof of savings documents must reach this office by 31/10/2022 failing which the exemptions will no longer be applicable.

All such officials exempted under Section 197 of Income Tax Act 1961 should furnish requisite exemption certificate from the Income Tax Department by 31/10/2022. It may also be noted that exemption allowed will be limited to the **amount of salary and period of exemption** mentioned in the certificate; by quoting TAN of CDA Guwahati, i.e. SHLC00100C.

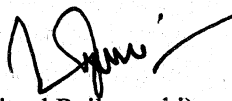
The above mentioned Declaration must reach this office **on or before 20 March 2022**, according to which this office will commence deduction of Income Tax as per liability on an average basis from the salary of March 2022. In case the Declaration is not received by the stipulated time; or the choice of module is not duly mentioned in the Declaration, the individual shall be deemed to have opted for the deduction of Income Tax as per the old module.

  
(Nirmal Kumar Biswas)  
Dy. Controller (Admin)

Copy to:

01 EDP Centre  
(LOCAL)

For updating of the same on the CDA Guwahati Website please

  
(Bimal Rajbongshi)  
AO (AN III)

## SELF DECLARATION

I, Shri/Smt/Kum \_\_\_\_\_, Designation \_\_\_\_\_,  
Employee A/c No. \_\_\_\_\_, serving in the office of \_\_\_\_\_  
opt for the **Old Tax Module/New Tax Module** (strike out whichever is not applicable)  
for the FY 2022-2023 (AY 2023-2024).

I may be allowed the following Exemptions claimed for **Old Tax module**  
*only* on production of relevant documents within 31/10/2022.

Sl No.	Type Of Savings	Section	Policy No/Folio No/Bank A/C No/ Reference No.	Amount For The Full Year
1	INTEREST ON HOME LOAN	24(b)		
2	PRINCIPAL OF HOME LOAN	80C		
3	PUBLIC PROVIDENT FUND*	80 C		
4	NSC	80 C		
5	BOND	80 C		
6	MEDICAL PREMIUM	80 D		
7	LIC/PLI	80 C		
8	LIC/PLI	80 C		
9	LIC/PLI	80 C		
10	LIC/PLI	80 C		
11	ELSS	80 C		
12	BANK DEPOSIT UNDER TAX SAVINGS	80 C		
13	SUKANYA SAMRIDDI	80 C		
14	DONATIONS	80 G		
15	RENT PAID	10(13a)		
16	IT EXEMPTION CERTIFICATE (AS APPLICABLE)	10(26)		
17	OTHERS			
18				
19				
20				

Signature

Date